

INDIANA COUNTY PARKS & TRAILS
1128 Blue Spruce Road
Indiana, PA 15701

Reservation Information: (724) 463-8636
www.indianacountyparks.org

Fax: (724) 463-8740
E-mail: indparks@gmail.com

The undersigned hereby makes application for the following:

- Blue Spruce Pavilion #1 whole 1A 1B Pine Ridge Lodge
- Blue Spruce Pavilion #2 #3 #4 Pine Ridge Park Pavilion #1
- Blue Spruce Lodge Pine Ridge Park Pavilion #2
- Blue Spruce Lakeside Center
- Blue Spruce Gazebo
- Other: (specify) _____

Date/s requested: ___/___/___ Check: M T W TH F Sat Sun

Inclusive hours: _____ to _____ Number of participants: _____

Type of Event: _____

Group/Organization name: _____

Advance Reservation Policy - All Sites:

You may reschedule your group for the same facility and day, the following year, by contacting us within one week after using the facility. If you do not notify us, your day will be made available to others.

It is hereby understood that if this application is granted, the undersigned applicant will assume responsibility for the preservation of order in said buildings or ground, liability for any damage incurred, or loss of property that may accrue, and for the due observance of all regulations governing the use of park property, as set forth on the reverse side of this application and contained on file at the Indiana County Parks & Trails Office, 1128 Blue Spruce Road, Indiana, PA 15701.

NAME: _____ (please print or type) _____ (signature)

ADDRESS: _____ TELEPHONE : () _____
_____ () _____

- Approved
- Disapproved

Reservation fee required: \$ _____
 Damage deposit required: _____
 Web discount \$ -5.00
 Other fees required: _____
 Total amount required: _____
 Total amount received: \$ _____

Director - County Parks

Date received: ___/___/___

Please review regulations and application procedures on reverse side of this application.

Please return completed form with payment - Thank You!

Make checks payable to County of Indiana

Rev. 5/03/11

**INDIANA COUNTY PARKS & TRAILS
GENERAL RULES GOVERNING USE OF PARK FACILITIES**

Application for the use of park facilities must be presented on forms provided by the Indiana County Parks & Trails before the date facilities are requested. One copy will be returned to the applicant, and one kept on file with the Parks Office.

No grant of permission to use park facilities shall carry with it the right to exclude members of the Parks Staff. Indiana County officials or their representatives shall have full and free access at all times to any or part of buildings or grounds when on official business or when such access does not infringe on the privileges of those citizens all ready using said facilities. Indiana County cannot divest itself of exclusive control over park facilities at any time.

Permission to use specified buildings, structures, or grounds does not carry with it any right to use supplies, apparatus, tools, etc., not definitely covered in this permit.

Unless written permission has been granted, the activity shall terminate no later than the established closing hour. Additional fees and charges may apply.

Admission fees cannot be charged unless under the auspices and control of the Indiana County Parks & Trails.

The use of alcoholic beverages and confetti are prohibited.

The playing of amplified music in park pavilions is prohibited.

Games of chance or solicitation are not allowed unless by permission of the Indiana County Parks & Trails.

It is understood that parties listed on the facility application will relinquish their rights to use of park facilities or grounds when deemed necessary by the Indiana County Parks & Trails.

The use of park facilities for park purposes shall have priority over any other application.

Requests for refunds must be received within 14 days of reservation date. All refund requests are subject to a 25% cancellation fee.

A permittee shall be bound by all park rules and regulations and all applicable ordinances fully as though the same were inserted herein. A complete version of the Indiana County Parks Ordinance is available for inspection at the Park Office at: 1128 Blue Spruce Road, Indiana , PA 15701.

If you believe you have been subjected to discrimination on the basis of race, color, sex, national origin, religion, or age, you may file a complaint alleging discrimination with: Indiana County Parks, 1128 Blue Spruce Road, Indiana, PA 15701 or Office of Equal Opportunity, Washington, D.C. 20240.

Application Procedures

1. Complete application, sign and return both copies with check (checks) within 2 weeks.
2. Make all checks payable to: "**County of Indiana**"
3. All fees must be paid in advance.
4. If using a park lodge, please submit **separate checks** for the reservation fee and damage deposit. Your damage deposit check will be held and cashed only if damages occur.
5. Park facilities are available from 9 AM to 9 PM, unless other arrangements have been made in advance and in writing.
6. All refunds are subject to a 25% cancellation fee.
7. Alcohol is prohibited in all park facilities and grounds.
8. Questions? Please call (724) 463-8636 **E-mail: indparks@gmail.com**

Rev. 5/03/11